



(Application Fee - \$20.-per Applicant or \$25. Per married couple (Non-Refundable)

The application fee is to be paid in separate payment from the deposit.

(Copy of Photo ID)

TENANCY APPLICATION

_____, 20____

Address of Property _____

Monthly Tenancy \$ _____ Possession Needed _____

CONFIDENTIAL REPORT

Full Name of Applicant _____

Date of Birth _____ Age (Optional) _____ Social Security No. _____

Spouses Full Name _____ Date of Birth _____ Age (optional) _____

Social Security No. of Spouse _____

Other Family Members & Ages _____

Current Phone _____ Email Address: _____

Present Address _____

City _____, State _____, Zip _____

Date From: _____ Date To: _____ Amount of Rent: _____

Present Landlord's Name _____ Phone: _____

Address _____

City _____ State _____ Zip _____

Reason For Moving _____

Have you ever been evicted? _____ Do you owe any unpaid rent? _____

Last Previous Address _____

City _____ State _____ Zip _____

Last Previous Landlord _____ Phone _____

Date From: _____ Date to: _____ Amount of Rent: _____

Present Occupation (Position and Title) _____

Applicant Employed by _____ For _____ Years

Employer's Address _____ Phone _____

Applicant's Gross Income \$ _____ per month.

Spouse's Employment _____ For _____ Years

Spouse's Employer's Address _____ Phone _____

Spouse's Income \$ _____ per month.

Do you or your spouse receive gov't payments? _____ What? _____

Alimony or Child Support \$ _____ Other Income _____

How Many Will Occupy Premises: Adults _____ Children _____ Pets _____

Make of Vehicle _____ Year _____ License Plate # _____

Applicant will use Premises for Residential _____ Business _____

If For Business, Specify Exact Type _____

IN CASE OF EMERGENCY – NOTIFY: (RELATIVE)

Nearest Relative:

Name _____ Relationship _____

Address _____ Phone: _____

City _____, State _____ Zip _____

(Bank) _____ Checking _____ Savings _____

Will you sign a rental agreement? _____ Do You Have a Pet? _____

What type: _____ Will you put up a Pet Deposit _____

Added information _____

Do You Own Real Estate? _____ Where _____

To verify the above statements are accurate and true, I hereby direct the persons named above to give any requested information concerning me, hereby waiving all right of action for consequences as a result of such information. I hereby acknowledge the fact that Gateway Rentals will check on my credit.

I/We hereby deposit \$ _____ (same as rental amount) as security deposit to be refunded to me if this application is not accepted within Five (5) business banking days. I/We also understand that if the Owner/Landlord accepts pets on certain premises a pet deposit of \$ _____ shall be paid. Upon acceptance of this application, this deposit shall be deposited in agent's Trust Account. When so approved and accepted I/We agree to execute a lease for one year before possession is given. If/We should back out of renting this property after three (3) days, I/We shall forfeit the security deposit for liquidated damages.

If this application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant hereby waiving any claim for damages by reason of non-acceptance which the owner or his agent may reject without reason for so doing.

Applicant (s) and or Prospective Tenants understand that the Landlord/Agent currently serves interest on behalf of the owner or owners of the property.

IT IS AGAINST THE LAW TO DISCRIMINATE AGAINST PROSPECTIVE TENANTS ON THE BASIS OF RACE, RELIGION, NATIONAL ORIGIN, AGE, OR DISABILITY. LOCAL OR STATE LAWS MAY INCLUDE ADDITIONAL CLASSES WHICH ARE PROTECTED FROM DISCRIMINATION IN HOUSING.

Witness Signature

Applicant Signature

Accepted: _____ Refused: _____



This is a request for verification of employment history for the individual named below, who states that they are a present or former employee. Please take a moment to answer a few questions and return this form to the email, fax or address below.

Thank you for your cooperation with this matter!

Eileen C. Penrose-Saathoff

Eileen C. Penrose-Saathoff
Property Manager
Gateway Rentals

Fax: 402-463-8579 or email: eileen@ruhterauction.com

Phone: 402-463-4561

VERIFICATION OF EMPLOYMENT

**I HEREBY AUTHORIZE YOU TO RELEASE INFORMATION
REGARDING MY EMPLOYMENT AT :**

Name and address of employer

X _____

Signature

Printed Name: _____

Last

First

Middle Initial

Employer Use Only

Start Date: _____ End Date: _____ Gross Monthly Income \$ _____

Position: _____ Is this person still employed by your organization? Yes/No

Do you anticipate this employee to have at least one year of employment with your company? _____

Other Comments: _____

Person providing information:

Title: _____

Phone: _____



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Thank you for your cooperation with this matter!

Eileen C. Penrose-Saathoff

Eileen C. Penrose-Saathoff
Property Manager
Gateway Rentals

Fax: 402-463-8579 or email: eileen@ruhterauction.com
Phone: 402-463-4561

VERIFICATION OF RENTAL HISTORY

I HEREBY AUTHORIZE YOU TO RELEASE INFORMATION REGARDING MY
TENANCY AT :

Address

X

Date

Signature

Printed Name:

Landlord Use Only

Move in Date: _____ Move Out Date _____ Monthly Rent \$ _____

Was rent paid on time? Yes/ NO If "NO" explain: _____

How many late payments: _____ Is the Rent currently up to date? Yes/No

How well did Tenant maintain property?

Did you have a Security Deposit? Yes/No Was the Security deposit returned to

Tenant? Yes/No Were there any violations of the lease agreement? Yes/ No

Would you rent to this tenant again? Yes/No

Other comments _____

Person providing information:

Title:

Phone: